



# Queensland Police Service

Position  
Description

With Honour  
We Serve

<b>Rank</b>	Constable/ Senior Constable	<b>Role Code</b>	GDO01	<b>Function</b>	General Duties Officer  ALL REGIONS
<b>Role Scope</b>	Provide operational policing services to the community by protecting life and property, preserving peace and safety, preventing crime and upholding law in a manner which has regard for the public good and rights of individuals.				
<b>Selection Criteria</b>					
<b>Are you the right person for the job?</b>	<p>All members are expected to espouse, practice and fulfil their duties in a manner consistent with the:</p> <ul style="list-style-type: none"> <li>▪ QPS Values of Integrity, Professionalism, Community and Respect and Fairness;</li> <li>▪ QPS Purpose to Prevent, Disrupt, Respond and Investigate; and</li> <li>▪ Leadership Competencies for Queensland (LC4Q).</li> </ul> <p>Your application will be assessed against the Selection Criteria and Rank Profile Criteria.</p>				
<b>Integrity Criteria</b>	<b>1</b>	<p>A standard of personal integrity as required by the Commissioner of the Queensland Police Service.</p> <p>Demonstrated high level of personal integrity, emotional stability and professionalism.</p>			
<b>Qualification Criteria</b>	<b>2</b>	<p>A serving sworn member of the Queensland Police Service who has successfully completed the Field Training Program (or previous equivalent).</p>			
<b>Role Specific Criteria</b>	<b>3</b>				
<p><b>Rank Profile Criteria</b></p> <p><i>These criteria reflect the LC4Q and are consistent for each rank.</i></p> <p><i>Your response should address the Leadership LC4Q competencies in the context of the Key Accountabilities for this position and with regard to the associated Locality Profile.</i></p> <p><i>The LC4Q stream for Constable/Senior Constable is Team Leader.</i></p> <p><i>For assistance with the QPS context for these criteria please refer to the link below to the Leadership Centre .</i></p>	<b>4</b>	<b>Vision:</b>	<ul style="list-style-type: none"> <li>▪ Leads strategically</li> <li>▪ Stimulates ideas and innovation</li> <li>▪ Leads change in complex environments</li> <li>▪ Makes insightful Decisions</li> </ul>		
	<b>5</b>	<b>Results:</b>	<ul style="list-style-type: none"> <li>▪ Develops and mobilises talent</li> <li>▪ Builds enduring relationships</li> <li>▪ Inspires others</li> <li>▪ Drives accountability and outcomes</li> </ul>		
	<b>6</b>	<b>Accountability:</b>	<ul style="list-style-type: none"> <li>▪ Fosters healthy and inclusive workplaces</li> <li>▪ Pursues continuous growth</li> <li>▪ Demonstrates sound governance</li> </ul>		

<b>Key Accountabilities</b>	
<p><b>Role Context</b></p> <p>Key Accountabilities outline specific roles and responsibilities for this position</p>	<ul style="list-style-type: none"> <li>▪ Maintain operational safety under varying work conditions and in diverse locations; and adhere to guidelines relating to uniform and safe practices for the use and maintenance of accoutrements and police equipment.</li> <li>▪ Undertake operational patrols, respond to situations to enforce laws and/or maintain public order, exercise police powers, investigate incidents or offences, and prepare and present evidence in a judicial or quasi-judicial setting.</li> <li>▪ Lawfully operate police vehicles safely in varying road, terrain and operational conditions, including the systematic, safe and efficient control of all vehicle functions, and effective management of hazardous situations.</li> <li>▪ Gather and exchange information from and with the community; and use analytical and keyboard skills, recording equipment and information systems to record, organise and analyse information.</li> <li>▪ Perform administrative duties in support of operational responsibilities; prepare forms, correspondence and reports and where required apply professional judgement in the issuing of licences and/or regulatory authorisations.</li> <li>▪ Manage a wide range of persons who are placed in care, detained in custody or require assistance pending the arrival of qualified personnel. Utilise appropriate communication, practical and physical skills in order to protect persons from harm or further casualty and to deal with uncooperative/aggressive people.</li> <li>▪ Perform duties in a professional and ethical manner, participate in teamwork, maintain and develop ongoing personal performance standards and competence, manage personal work priorities, assist and support other personnel, and maintain physical and emotional health.</li> <li>▪ Provide the public with service and support, utilise problem-solving techniques and adapt communication strategies to meet client needs, stay abreast of current affairs, and foster a positive organisational image in the community.</li> </ul>
<b>Additional Information</b>	
<p><b>Notes</b></p>	<p>Occupants may be required to rotate through:</p> <ul style="list-style-type: none"> <li>• Watchhouse</li> <li>• Beat patrol</li> <li>• Communications rooms</li> <li>• Enquiry office</li> <li>• Court orderly duties</li> <li>• Tactical Crime Squad</li> </ul> <p>where one or more of these is attached to the station.</p> <p>Officers need to be prepared to:</p> <ul style="list-style-type: none"> <li>• undertake a mentoring role to junior staff;</li> <li>• perform duties in varying and diverse locations throughout Queensland;</li> <li>• perform shiftwork;</li> <li>• face socialisation, cultural, organisational and management issues;</li> <li>• deal with public perceptions of police and policing;</li> <li>• attend traumatic incidents (e.g. accident, fatality, and child abuse situation); and</li> <li>• perform duties in varying work conditions.</li> </ul>
<p><b>Supporting Documentation</b></p>	<p>In preparing your application it is essential you consider:</p> <ul style="list-style-type: none"> <li>▪ The LC4Q in the QPS context is outlined in a document hosted by the Leadership Centre titled 'QPS Leadership Competencies' and is available at: <a href="https://qldpolice.sharepoint.com/sites/Traininganddevelopment/SitePages/Leadership-Capability-Program.aspx">https://qldpolice.sharepoint.com/sites/Traininganddevelopment/SitePages/Leadership-Capability-Program.aspx</a></li> </ul>

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|  | <ul style="list-style-type: none"><li>▪ Please refer to the notes section for this vacancy to access Locality Profile information. Copy and paste the link into a browser to access the Locality Profile relevant to this vacancy.</li></ul> |
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**Privacy Collection Statement**

*The Queensland Police Service (QPS) is collecting information for the purpose of processing your application for an advertised internal QPS vacancy. The collection of this information is authorised by the Police Service Administration Act 1990.*

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