**Instructions: Overseas Statutory Declaration**

As you have resided or travelled for 6 months or more in a country other than Australia (since you were 10 years of age), you are required to complete a statutory declaration (or equivalent) from your current state/country of residence. Please follow the below steps to accurately complete your declaration.

**STEP 1** – Select the correct statutory declaration template:

1. Access the [QPS Recruiting Supporting Documents](https://www.policerecruit.qld.gov.au/supporting-documents) page.
2. Scroll to the bottom of the **SD2** section of the website to the “Links for template Statutory Declarations”.
3. Download the statutory declaration template (or equivalent) of **the state or country you currently reside in** *(if your state/country is not listed, you will need to locate a Statutory Declaration template from your state/federal government’s website)*.

**STEP 2** – Add the required content to your statutory declaration:

1. Copy and paste the information *(or write it legibly by hand, word-for-word)* contained below the line into the body of your statutory declaration template. You must also include Spent Convictions under the *Criminal Law (Rehabilitation of Offenders) Act 1986* by virtue of section 5AA.4 of the *Police Service Administration Act 1990*. Example content is on the final page of this document for your reference.
2. **Remove the section in red that does not apply to your circumstances/history**.

**STEP 3** – Complete your declaration:

1. Take the document to a qualified witness *(note: this may vary in your state/country, however Justice of the Peace (JPs) or Commissioners for Declarations (Cdecs) can consistently witness your declaration)*.
2. Complete the remaining fields, provide any additional information, and sign in front of your qualified witness.
3. Ensure your qualified witness completes their required fields.

**COPY THE BELOW CONTENT AND PASTE INTO YOUR TEMPLATE STATUTORY DECLARATION**

**Whilst residing, travelling and/or working in another country than Australia:**

**Traffic Tickets/Infringements:**

I **have/have not** been issued traffic ticket/s outside of Australia;

*If applicable, please provide further details relating to* ***traffic matters.***

**Cautions:**

I **have/have not** been cautioned by Police outside of Australia;

*If applicable, please provide further details relating to* ***cautions.***

**Criminal/Court Matters:**

I **have/have not** been questioned in relation to any criminal offence by Police outside of Australia;

I **have/have not** committed any offence outside of Australia;

I **have/have not** been charged by Police outside of Australia;

I **have/have not** been diverted from any court proceedings outside of Australia;.

I **have/have not** appeared in court for any offences outside of Australia;

*If applicable, please provide further details relating to* ***criminal/court matters.***

**Domestic Violence Matters (**[**https://www.qld.gov.au/community/getting-support-health-social-issue/support-victims-abuse/domestic-family-violence**](https://www.qld.gov.au/community/getting-support-health-social-issue/support-victims-abuse/domestic-family-violence)**):**

I **have/have not** been charged or convicted of a domestic or family violence offence or any similar related offence outside of Australia;

I **have/have not** been the subject of a temporary protection order, or issued a domestic or family violence protection order outside of Australia;

I **have/have not** been spoken to by police in relation to a domestic or family violence matter outside of Australia;

*If applicable, please provide further details relating to* ***domestic or family violence matters****.*

**Legislative Matters:**

I **do/do not** have any spent convictions under any spent convictions legislation in any country;

*If applicable, please provide further details relating to* ***legislative limitations.***

**Associations:**

I **am/am not, nor have I been**, a member of a group or organisation who has been or is involved in criminal conduct or any activities referred to above;

I **have/have not** any association with a group, organisation or person who has been or is involved in criminal conduct or any activities referred to above;

*If applicable, please provide further details relating to* ***associations****.*

**Additional Information:**

I **do/do not** have any additional information to disclose that may affect the outcome of my suitability

*If applicable, please provide* ***further details****.*

I acknowledge that failing to disclose any ‘relevant information’ or providing false or misleading information (intentionally or unintentionally) may result in a determination that I am unsuitable for employment by the Queensland Police Service.

**EXAMPLE ONLY:**

**Traffic Tickets/Infringements:**

I **have** been issued traffic ticket/s outside of Australia;

Whilst in Vietnam, I received a $120 ticket for 10km/h over the speed limit in March 2010, I paid the ticket.

**Associations:**

I **am not, nor have I been**, a member of a group or organisation who has been or is involved in criminal conduct or any activities referred to above;

I **have** associated with a group, organisation or person who has been or is involved in criminal conduct or any activities referred to above;

Whilst residing in Canada, I was associated with a family member who was convicted of drug importation offences during 2021.