**Instructions: Overseas Statutory Declaration**

As you have resided or travelled for 6 months or more in a country other than Australia (within the last 10 years), you are required to complete a statutory declaration (or equivalent) from your current state/country of residence. Please follow the below steps to accurately complete your declaration.

**STEP 1** – Select the correct statutory declaration template:

1. Access the [QPS Recruiting Supporting Documents](https://www.policerecruit.qld.gov.au/supporting-documents) page.
2. Scroll to the bottom of the **SD2** section of the website to the “Links for template Statutory Declarations”.
3. Download the statutory declaration template (or equivalent) of **the state or country you currently reside in** *(if your state/country is not listed, you will need to locate a Statutory Declaration template from your state/federal government’s website)*.

**STEP 2** – Add the required content to your statutory declaration:

1. Copy and paste the information *(or write it legibly by hand, word-for-word)* contained below the line into the body of your statutory declaration template. You must also include Spent Convictions under the *Criminal Law (Rehabilitation of Offenders) Act 1986* by virtue of section 5AA.4 of the *Police Service Administration Act 1990*. Example content is on the final page of this document for your reference.
2. **Remove the section in red that does not apply to your circumstances/history**.

**STEP 3** – Complete your declaration:

1. Take the document to a qualified witness *(note: this may vary in your state/country, however Justice of the Peace (JPs) or Commissioners for Declarations (Cdecs) can consistently witness your declaration)*.
2. Complete the remaining fields, provide any additional information, and sign in front of your qualified witness.
3. Ensure your qualified witness completes their required fields.

**COPY THE BELOW CONTENT AND PASTE IT INTO YOUR TEMPLATE STATUTORY DECLARATION**

**Whilst residing, travelling, and/or working in another country than Australia:**

**Traffic History:**

I **have/do not have any** traffic history outside of Australia, including (but not limited to): traffic infringement notices (including but not limited to tickets/fines), drink driving, OR restriction/suspension/cancellation/disqualification of my Driver Licence;

*If applicable, please provide further details relating to your* ***traffic infringement history.***

**Other Infringement Notice History:**

I **have/do not have any** other infringement history outside of Australia, including (but not limited to): liquor infringement, fare evasion, or other notice (including a banning notice);

*If applicable, please provide further details relating to your* ***other infringement history.***

**Arrest History:**

I **have/have not ever** been arrested/detained/summonsed/notice to appear by police outside of Australia and/or taken to a watchhouse outside of Australia;

*If applicable, please provide further details relating to your* ***arrest history.***

**Court History:**

I **have/have not ever** been diverted from any court proceedings outside of Australia, or had a matter considered by a court (other than a Family Law Court) outside of Australia (please note that this also includes any charges where I did not physically attend court);

*If applicable, please provide further details relating to your* ***court history.***

**Caution History:**

I **have/have not ever** received a Caution or Certificate of Caution from police as an adult or juvenile and/or participated in a Youth Justice Conference for an offence outside of Australia (this includes participation in a Drug Diversion Program or receiving a drug warning from police);

*If applicable, please provide further details relating to your* ***caution history.***

**Domestic and Family Violence History:**

*(see* [*https://www.qld.gov.au/community/getting-support-health-social-issue/support-victims-abuse/domestic-family-violence*](https://www.qld.gov.au/community/getting-support-health-social-issue/support-victims-abuse/domestic-family-violence) *for more information)*

I **have/have not ever** been involved in a domestic or family violence matter (or similar matter) which involved police or was considered by a court (other than a Family Law Court) outside of Australia (this includes if I was the aggrieved, respondent, or witness, or if any action was taken);

*If applicable, please provide further details relating to your* ***domestic and family violence history.***

**Investigation History:**

I **have/have not ever** been spoken to, interviewed, questioned, or investigated in connection with any incident or offence by any police officer, department, or authority outside of Australia (other than as a victim, witness, or complainant);

*If applicable, please provide further details relating to your* ***investigation history.***

**Spent Convictions History:**

I **have/have not ever** had spent convictions under any spent convictions legislation in any country;

*If applicable, please provide further details relating to* ***legislative limitations.***

**Associations:**

*(for more information, see the ‘Associations’ section in the Integrity Guidelines page of the QPS Recruiting website:* [*https://www.policerecruit.qld.gov.au/integrity-guidelines*](https://www.policerecruit.qld.gov.au/integrity-guidelines)*)*

I **have/have not ever had any** association/s with a group, organisation, or person who has been or is involved in criminal conduct or any activities referred to above;

*If applicable, please provide further details relating to* ***associations****.*

**Additional Information:**

I **have/do not have any** additional information to disclose that may impact on my suitability for appointment with the Queensland Police Service.

*If applicable, please provide* ***further details****.*

I acknowledge and agree that I have taken all reasonable steps to ensure that the information I have provided within this declaration is truthful, complete, and accurate to the best of my ability. I acknowledge and agree that if I fail to disclose any information relevant to the determination of my suitability for employment with the Queensland Police Service, or provide false/misleading information (intentionally or unintentionally), it may result in a determination that I am unsuitable for employment with the Queensland Police Service.

**EXAMPLE SECTIONS ONLY:**

**Traffic History:**

I **have** traffic history outside of Australia, including (but not limited to): traffic infringement notices (including but not limited to tickets/fines), drink driving, OR restriction/suspension/cancellation/disqualification of my Driver Licence;

Whilst in Vietnam, I received a $120 ticket for 10km/h over the speed limit in March 2010, I paid the ticket.

**Investigation History:**

I **have not ever** been spoken to, interviewed, questioned, or investigated in connection with any incident or offence by any police officer, department, or authority outside of Australia (other than as a victim, witness, or complainant);

**Associations:**

I **have** association/s with a group, organisation, or person who has been or is involved in criminal conduct or any activities referred to above;

Whilst residing in Canada, I was associated with a family member who was convicted of drug importation offences during 2021.